

WAYANAMAC EDUCATION TRUST
DON BOSCO INSTITUTE OF BIO SCIENCES &
MANAGEMENT STUDIES
(Changed Name: Don Bosco Institute of Management
Studies & Computer Applications)
KUMBALAGODU,
BANGALORE

ANNUAL QUALITY ASSURANCE REPORT
OF
INTERNAL QUALITY ASSURANCE CELL
FOR THE YEAR 2016-17

Part – A

I. Details of the Institution 2016-17

1.1 Name of the Institution	DonBosco Institute of Management Studies and Computer Applications
1.2 Address Line 1	Kumbalagodu
Address Line 2	Mysore Road
City/Town	Bangalore
State	Karnataka
Pin Code	560074
Institution e-mail address	directordbims@gmail.com
Contact Nos.	080-28437027
Name of the Head of the Institution:	Prof. Pandurangappa H
Tel. No. with STD Code:	080-28437027
Mobile:	9972005511
Name of the IQAC Co-ordinator:	Prof. Pandurangappa H

Mobile:

9900097806

IQAC e-mail address:

directordbims@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/01/A&A/016 dated May 05 2014

1.5 Website address:

www.donboscobangalore.education

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.04	2014	5yr
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

27-08-2014

1.8 AQAR for the year (for example 2010-11)

2016 - 2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR for the year 2014-15 submitted on 31-12-2018
- ii. AQAR for the year 2014-15 submitted on 31-12-2018
- iii. AQAR for the year 2015-16 submitted on 31-12-2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University: Affi galore University

University with Potential for Excellence	<input type="text" value="NA"/>	UGC-CPE	<input type="text" value="NA"/>
DST Star Scheme	<input type="text" value="NA"/>	UGC-CE	<input type="text" value="NA"/>
UGC-Special Assistance Programme	<input type="text" value="NA"/>	DST-FIST	<input type="text" value="NA"/>
UGC-Innovative PG programmes	<input type="text" value="NA"/>	Any other (<i>Specify</i>)	<input type="text" value="NA"/>
UGC-COP Programmes	<input type="text" value="NA"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="00"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	15 meetings

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The campus is Wi-Fi at a bandwidth of 100 mbps from BSNL is provided in the college.
The library is automated and equipped with digital Library . e-learning resources and INflibinet is provided

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To organise one international conference	1. International conference was held on 26 th and 27 th April 2017 on the topic Global Business Transition .
2. To organise inter college cultural festival	2. Inter college festival “KRYPTOZ” was organised on 16 th February 2017 and 17 th February 2017
3. To organise inter college festival	3. Inter college festival “PROTHSAHAN” was held on 23 rd March and 24 th March 2017
4. To conduct industrial visits	4. 7 industrial visits were held during the year
5. To conduct Six Sigma programme	5. Six Sigma programme was held on 25 th April 2016
6. To conduct programme on Ethical Hacking	6. Ethical hacking programme was held on 22 nd July 2017
7. To conduct Tally ERP 9	7. Tally ERP 9 was held on 20-3-2017
8. To conduct programme on case writing	8. Case writing programme was held on 27-07-2016
9. To conduct guest lectures	9. 5 guest lectures were arranged during the year 2016-17
10. To conduct Personality Development programme	10. PDP was held on 9 th July 2016
11. To purchase about 600 books and subscribe to 20 journals	11. Purchased 577 books and subscribed to 17 journals at a total cost of Rs. 175190
12. To conduct soft skills development programme for the students	12. Soft skills on Etiquettes was held on 20 th October and 3 rd November 2015

* Attach the Academic Calendar of the year as Annexure.

DON BOSCO INSTITUTE OF BIOSCIENCES & MANAGEMENT STUDIES

KUMBALAGODU, MYSORE ROAD, BANGALORE-74

Calendar of events –July 2016 to June 2017

Week No	Month	Day						No. of working Days	Activities	Holidays	
		Mon	Tue	Wed	Thu	Fri	Sat				
1	June /July	20	21	22	23	24	25		MBA	22 ND last working day of PG	
	2016								MBA	27 th Re-opening of UG classes	
		27	28	29	30	1	2		BCOM		
									BCA		
							BCA				
2	July	4	5	6	7	8	9		MBA	3 rd week of July PDP to be conduct.	
									BBM		
									BCOM		
									BCA		
3	July	11	12	13	14	15	16		MBA		
									BBM		
									BCOM		
									BCA		
4	July	18	19	20	21	22	23		MBA		
									BBM		
									BCOM		
									BCA		

5	July/ Aug 2016	25	26	27	28	29	30	MBA	Last week of July student development programme to be conducted
								BBM	Case writing Programme
								BCOM	
								BCA	
6	Aug	1	2	3	4	5	6	MBA	Commencement
								BBM	
								BCOM	
								BCA	
7	Aug	8	9	10	11	12	13	MBA	
								BBM	
								BCOM	
								BCA	
8	Aug	15	16	17	18	19	20	MBA	15 th Independence day celebration & 16 th To 9 th – vacations for faculties
								BBM	
								BCOM	
								BCA	
9	Aug	22	23	24	25	26	27	MBA	23 rd To 26 th internal examination for UG(Tentive)
								BBM	
								BCOM	
								BCA	
10	Sept 2016	29	30	31	1	2	3	MBA	
								BBM	
								BCOM	
								BCA	

11	Sept	5	6	7	8	9	10		MBA	& 6th Teacher's day celebration	5 th Ganesha chaturthi
									BBM		
									BCOM		
									BCA		
12	Sept	12	13	14	15	16	17		MBA	13 th commencement of PG classes	13 th Bakrid & 14 th Onam celebration
									BBM		
									BCOM		
									BCA		
13	Sept	19	20	21	22	23	24		MBA	Two Guest lecture to be conduct in the month of September	
									BBM		
									BCOM		
									BCA		
14	Sept	26	27	28	29	30	1		MBA		3rd Mahalaya amavasye
									BBM		
									BCOM		
									BCA		
15	Oct 2016	3	4	5	6	7	8		MBA	3 rd Gandhi Jayanthi celebration.	2 nd Gandhi Jayanthi
									BBM		
									BCOM		
									BCA		
										6 th To 8 th 2nd UG Internal Examination.(tentive)	

16	Oct	10	11	12	13	14	15		MBA	15 th last working day for UG	10 th Ayudha pooja 11 th Vijayadashami 12 th Muharam 15 th Valmiki Jayanthi &
									BBM		
									BCOM		
									BCA		
17	Oct	17	18	19	20	21	22		MBA	19 th last date to submit the internal marks & Vacation Started for UG	
									BBM		
									BCOM		
									BCA		
18	Oct	24	25	26	27	28	29		MBA	13 th To 24 th UG practical examination. 24 th TO 27 th internal examination for PG 29 th Naraka Chaturdashi	
									BBM		
									BCOM		
									BCA		
19	Oct/ Nov 2016	31	1	2	3	4	5		MBA	Guest lecture to conduct in this month 3 rd UG theory examination	31 st Balipadyami & 1 st Kannada Rajyothsava
									BBM		
									BCOM		
									BCA		
20	Nov	7	8	9	10	11	12		MBA	12 th Submission of project report.	
									BBM		
									BCOM		
									BCA		

21	Nov	14	15	16	17	18	19		MBA		17 th Kanaka das Jayanthi
									BBM		
									BCOM		
									BCA		
22	Nov	21	22	23	24	25	26		MBA	INDUSTRIAL VIST to be held in this month.(Tentive)	
									BBM		
									BCOM		
									BCA		
23	Dec 2016	28	29	30	1	2	3		MBA	30 th Closing of Theory UG Examination	
									BBM		
									BCOM		
									BCA		
24	Dec	5	6	7	8	9	10		MBA		
									BBM		
									BCOM		
									BCA		
25	Dec	12	13	14	15	16	17		MBA	& 12 th TO 16 th 2 nd internal examination for PG.(Tentive) Industrial Visit to be conduct in this month.	12 th Id-e-Milad
									BBM		
									BCOM		
									BCA		
26	Dec	19	20	21	22	23	24		MBA	19 th Re-opening of UG even semester.	
									BBM		
									BCOM		
									BCA		

27	Dec	26	27	28	29	30	31		MBA			
									BBM			
									BCOM			
									BCA			
28	Jan 2017	2	3	4	5	6	7		MBA			
									BBM			
									BCOM			
									BCA			
29	Jan	9	10	11	12	13	14		MBA	INDUSTRIAL VISIT to be conduct in this month.	14 th Sankrathi	
									BBM			12 th Last working day for PG
									BCOM			
									BCA			
30	Jan	16	17	18	19	20	21		MBA	18 th Youth day		
									BBM			
									BCOM			
									BCA			
31	Jan	23	24	25	26	27	28		MBA	23 rd commencement of PG Theory Examination.	26 th Republic day	
									BBM			
									BCOM			
									BCA			
32	Feb 2017	30	31	1	2	3	4		MBA	1 st commencement of UG even classes		
									BBM			
									BCOM			
									BCA			

33	Feb	6	7	8	9	10	11		MBA	Guest lectures to be organized in this month.	
									BBM		
									BCOM		
									BCA		
34	Feb	13	14	15	16	17	18		MBA	Inter college festival "CRYPTOZ"	
									BBM		
									BCOM		
									BCA		
35	Feb	20	21	22	23	24	25		MBA	21 st To 24 th 1 st Internal examination of UG (Tentive)	25 th Maha shivarathri
									BBM		
									BCOM		
									BCA		
36	Feb/ Mar ch 2017	27	28	1	2	3	4		MBA	Project work viva(Tentive)	
									BBM	ANNUAL SPORTS MEET FOR UG to be held in this month	
									BCOM		
									BCA		
37	Mar ch	6	7	8	9	10	11		MBA	Guest lecture to be conduct in this month.sss	
									BBM		
									BCOM		
									BCA		
38	Mar ch	13	14	15	16	17	18		MBA	Two INDUSTRIAL VISIT to be conducting this month.	
									BBM		
									BCOM		
									BCA		

40	Mar ch	20	21	22	23	24	25		MBA	Tally ERP 9 programme held & "PROTHSAHAN" to be CONDUCT in the 4 th week of this month.	
									BBM		
									BCOM		
									BCA		
41	Mar ch	27	28	29	30	31	1		MBA		29 th Ugadi
									BBM		
									BCOM		
									BCA		
42	Apr 2017	3	4	5	6	7	8		MBA	INDUSTRIAL VISIT to be conduct in the first week of April.	
									BBM		
									BCOM		
									BCA		
43	Apr	10	11	12	13	14	15		MBA	11 th to 13, 14 TH , 2 ND Internal examination (Tentive) 13 th Commencement of Practical examination.	14th Ambedkar Jayanthi & Good Friday
									BBM		
									BCOM		
									BCA		
44	Apr	17	18	19	20	21	22		MBA	22 nd HR Activity. 22 nd Last Working Day for even semester. (UG) & Last date to submit the internal marks to the principal	
									BBM		
									BCOM		
									BCA		

45	Apr	24	25	26	27	28	29		MBA	26 th and 27 th international conference.	29 th Basava Jayanthi
									BBM	23 rd Commencement of	
									BCOM	Vacation	
									BCA	25 TH "SIX SIGMA" Held & last date to submit the internal marks to the university	
46	May 2017	1	2	3	4	5	6		MBA	1 st May day& 1 st internals for PG(Tentive)	
									BBM	2 nd commencement of	
									BCOM	Theory Examination	
									BCA		
47	May	8	9	10	11	12	13		MBA		
									BBM		
									BCOM		
									BCA		
48	May	15	16	17	18	19	20		MBA	15 th to 17 th SPSS Training	
									BBM	And 17 th Creative Ads	
									BCOM	18 TH ANNUAL SPORTS FOR	
									BCA	PG	
49	May	22	23	24	25	26	27		MBA		
									BBM	27 th closing of Theory	
									BCOM	Examination of UG	
									BCA		

50	June 2017	29	30	31	1	2	3		MBA	
									BBM	
									BCOM	
									BCA	
51	June	5	6	7	8	9	10		MBA	
									BBM	
									BCOM	
									BCA	
52	June	12	13	14	15	16	17		MBA	12 th Re-opening of UG classes.
									BBM	
									BCOM	
									BCA	
53	June	19	20	21	22	23	24		MBA	INDSTRIL VISIT to be organized in the month of June
									BBM	
									BCOM	
									BCA	
54	June /Jul 2017	26	27	28	29	30	1		MBA	
									BBM	
									BCOM	
									BCA	
55	July	3	4	5	6	7	8		MBA	
56	July	10	11	12	13	14	15		MBA	

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

All the programme planned by the IQAC was fully completed

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	1	NA	NA	NA
UG	3	NA	NA	4
PG Diploma	NA	NA	NA	NA
Advanced Diploma	NA	NA	NA	NA
Diploma	NA	NA	NA	NA
Certificate	NA	NA	NA	NA
Others	NA	NA	NA	NA
Total	4	NA	NA	4
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4 for MBA and 6 Semesters for UG
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision carried out at University level

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Placement department has been introduced to explore student's talent and provide them great opportunity to build their career in the year 2018-19

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	26	-----	04	-----

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	-	-	-	-	-	-	-	5	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		18	
Presented papers		06	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Projector enabled classrooms

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA	199	21.6	47.7	15.5	0	84.9
BBA	170	14.7	27.6	13.5	0	55.9
BCA	314	24.5	25.4	5	0	55
BCOM-	356	22.7	24	4	0	51.1

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

End semester review/ academic review, faculty feedback, guest lectures

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	2
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	03
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	3
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04			
Technical Staff	01			

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Committee of research is constituted under IQAC whose accountability is defined. Appropriate number of both male and female student's members are nominated to this committee which means periodical review, facilitate and implement research activity. The following are the effort made by the institution in developing and promoting research climate in the institution.

- IQAC facilitates the research aspirants by means of providing flexible working environment in order to pursue research activities. The practices are by way of OOD'S, leave as per requirement to fulfil the research activity.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	NIL	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	08	NIL	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL

Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	NIL	NIL	NIL	NIL
Sponsoring agencies	SELF	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
01	0	01	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="26"/>		
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="0"/>	Any other	<input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Conducted Inter-collegiate Fest “KRYPTOS & PROTHSAAHAN”
- Organized 7 Industrial visits
- Installed Solar power light in the campus
- Recycled water used to maintain green campus

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities		Existing		Newly added		
Campus area		12,525 Sq Mts		NIL		
Class rooms		20		NIL		
Laboratories		03		NIL		
Seminar Halls		01		NIL		
Classrooms with LCD facilities		04		NIL		
Classrooms with Wi-Fi/ LAN		20		NIL		
Seminar halls with ICT facilities		1		NIL		
Video Centre		NIL		NIL		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		NIL		1		
Value of the equipment purchased during the year (Rs. in Lakhs)		NIL		25,725.00		
Others		NIL		NIL		
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS}						
Name of the ILMS software		Nature of automation (fully or partially)		Version		Year of automation
LIB Soft		Fully Automation		LIB Soft 9.8		2010
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6737	11,79,25	577	1,76,190	7314	13,56,095.00
Reference Books	807		17		943	
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	8	28,700	NIL	15,500	8	44,200.00
e-Journals	1	10,000	1	34,350	1	44,350.00
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	205	NIL	NIL	NIL	205	NIL
Library automation	1	10,000	1	9000	1	19,000.00
Weeding (Hard & Soft)	NIL	NIL	NIL	NIL	NIL	NIL
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	113	52	1	3	27	4	26	100	
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
Total	113	52	1	3	27	4	26	100	
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
100 MBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
NIL					NIL				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NIL		NIL			NIL		NIL		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			

Criterion – V

5. Student Support and Progression (2016-17)

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has been directing the staff and the students through proper planning and execution. All the programmes to be held in a particular year will be estimated and are completed as per the schedule

5.2 Efforts made by the institution for tracking the progression

- Value added programme
 - a) Workshop Programme
 - b) Guest Lecturing
 - c) Industrial Visit
- Conduct of two internal examination per semester.
- Involvement of students in power point presentation and group discussion.
- Conduct of remedial classes taken by Asst Prof Chaitra to students such as Ranjith, Sunil, Girish, Pramila, Subbaih, Manoj, Karan, Kiran.
- Encouraging students to participate in various curricular and co-curriculum activities.
- Encouraging students to participate in various cultural activities and sports activities.
- Sending students to other colleges to participate in various inter college events in management festivals organised by different colleges of Bangalore University.
- Feed Back taken from students to assess faculty
- Project list of students
- Result Analysis

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
119	46	-	-

(b) No. of students outside the state

34

-

(c) No. of international students

Men	No	%	Women	No	%
	103	62		62	38

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
109	11	04	102	-	226	57	10	04	94	-	165

Demand ratio 212 Dropout % MBA 4.34

Drop out ration: Admitted/Completed & % of dropouts

BBA : 18/In progress

BCA : 53/In progress

BCOM : 48/In progress

MBA “ 46/44 : 4.54%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching in aptitude test, general knowledge, grammar and composition, commercial arithmetic problems on reasoning and such other related topics to appear for competitive examination was conducted by Prof. Pandurngappa H, Asst Prof. Subha R, Asst Prof. Ravindra, Asst Prof. Shambhavi, Asst Prof. Muralidhar, Asst Prof. Shvetha K R

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text" value="-"/>	SET/SLET	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text" value="-"/>	GATE	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text" value="-"/>	CAT	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text" value="-"/>
IAS/IPS etc	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text" value="-"/>	State PSC	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text" value="-"/>	UPSC	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text" value="-"/>	Others	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text" value="01"/>

5.6 Details of student counselling and career guidance

1. Students Counselling:

- Parents of a few students are illiterates and daily wage earners. Students of such parents cannot provide proper guidance and counselling and motivation in higher education of their children. Such students and parents were called to attend parents teachers meeting twice a year and both were motivated to put their efforts towards successful completion of UG programme.
- Students Mentoring:
Academic performance of all the students is monitored through mentoring process. Each class will be in charge of a faculty member, who work as mentor of the class.
- Week students are identified and remedial classes are conducted.

2. Career guidance:

- Periodic test, assignment, internal examination, power point presentation and group discussion, role playing and various academic activities such as marketing of products, advertisement, publicity, product launch, mime etc., have been conducted to give a strong base for the academic involvement of all the students.
- Conduct of add on course like tally, ethical hacking, J2EE, advanced excel and CAP programme.

No. of students benefitted

20

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
13	30	10	NA

5.8 Details of gender sensitization programmes

Gender sensitization refers to equal opportunities and outcomes for women and men. This involves the removal of discrimination and structural inequalities in access to resources, opportunities and services, and the promotion of equal rights. Gender Equality does not mean that women should be the same as men. Promoting equality recognizes that men and women have different roles and needs, and takes these into account in development planning and programme.

In this regard, college has conducted various cultural, literary and extra-curricular programmes by giving equal opportunities to both boys and girls.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	17	1,15,000
Financial support from government	76	10,93,254
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

College has not come across any major grievance to redress. Matters relating to conflicts between the students, boys vs. Girl students, misunderstanding between the students are solved by the mentors and the faculties immediately. In some cases, parents were called upon to appear before the principal for counselling their wards.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To be an excellent institution of learning which transforms the young talents into globally enlightened & value based professionals for the benefit of society at large”

Mission:

- To create an intellectual & ethical environment to impart quality education services to aspirant learners.
- To Prepare progressive minded students towards leadership to bring in future changes through enlightened learning process.
- To support faculty in pursuing quality research & Development activities to foster their creative endeavor & create broad based community of life time learners.
- To engage activity as a component of Educational & Entrepreneurship system for national development & Progress.
- To preserve & promote academic freedom, cultural diversity, equity, justice & harmony within our system & external professional collaborations.
- To contribute for community development & ecosystem through institutional strengths & activities.

6.2 Does the Institution has a management Information System

The college is slowly tending to incorporate MIS. The college accounts are maintain by accounts department of Wayanamac Education Trust all the relevant data relating to finance and accounts are provided by accounts department to the management directly.

- Management requires information regarding the fees due by the students, scholarship amount receivable from various sources and different heads of expenses to be incurred in a particular year will be collected from the college only.
- There is a centralized purchase system in existence in our trust which facilitates procurement of various assets to the colleges.
- All the recruitments of the college are approved by the management in consultation with the principal.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college is affiliated to Bangalore university .and the syllabus design made and revised by Bangalore University only, However our teachers participate in various workshops in different subjects conducted by Bangalore University at the time of revision of curriculum and has made suitable session for improvement

6.3.2 Teaching and Learning

In our institution we are following old method chalk and talk for practical subjects and using PPT for Theory subjects and giving assignments and presentations to the students for their knowledge improvement and also remedial

6.3.3 Examination and Evaluation

Conducting of Unit test after completing each chapter and Internal assessment will be conducted twice in each semester and semester examinations will be conducted by Bangalore university twice in a year..

6.3.4 Research and Development

In our institution some teachers are pursuing PhD on their own and college has not pay any fund

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:-

Total number of books: UG:-3633 PG:-3681

Journals:- 09

Magazines:- 03

Information and communication technology:-

Computers:- 113

LED projectors: 11

Printers:- 09

Wi-Fi :- YES

Physical infrastructure:-

Number of classrooms: 20

Labs: 4

Staff rooms: 5

Principal rooms: 2

Office rooms: 2

Toilets: 4

Transportation:- yes

Hostel & canteen facility:- yes

6.3.6 Human Resource Management

HRM with refers to recruitment of Teaching and Non Teaching staff:

Recruitment of teaching staff:

- Immediately after the completion of even semester examination and before the commencement of new academic year HOD's will have meeting the principal for the appointment of necessary staff.
- Though advertisement are not given in newspaper faculty are recruited based on personal contact and word of mouth advertising. Accordingly applications are received from the prospective candidates voluntarily.
- Short listing of the candidates personal interview with the principal demonstration class taken by prospective candidates in the presence of principal, HOD's and a few faculty members will be organized and require number of candidates are finally selected and they will be called to appear before the management for service related matters.
- Finally the appointment order will be issued by the principal.

Recruitment of Non -Teaching staff:

By following the same procedure as stated above except demo class the remaining non teaching staff were appointed before 2013-2014.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruited on need basis, suitable candidate is selected after a demonstration class taken by the participant by the principal after getting prior approval for appointment

6.3.8 Industry Interaction / Collaboration

Industrial visit are conducted for BBM & BCOM students

6.3.9 Admission of Students

BCom	Boys: 30	Girls: 18	Total=48
BBA	Boys: 12	Girls: 06	Total=18
BCA	Boys: 32	Girls: 21	Total=53
MBA	Boys: 29	Girls: 17	Total=46

6.4 Welfare schemes for

Teaching	Leave facility
Non teaching	Leave facility
Students	scholarship

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

YES

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	BU,AICTE, NAAC	YES	
Administrative	YES	Group Director, Principal and Management	YES	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No NO

For PG Programmes Yes No NO

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Our college is affiliated to Bangalore University. All the rules and regulation of Bangalore University with regards to the examination process has been complied with following a few such regulations.

- online submission of internal assessment marks by college
- online release of Hall Ticket by the university to be downloaded at timely basis
- bar-coding of answer books before the commencement of evaluation by university
- Issue of computerized marks card by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has been following UGC guidelines in sanctioning autonomy to the affiliated / constituent colleges.

6.11 Activities and support from the Alumni Association

- Alumni association is formed in the current year with an object of continuity of link with the past and present students
- Few of the alumni are willing to give guest lecturer on their specialization.

6.12 Activities and support from the Parent – Teacher Association

- Slow learners are motivated to study properly
- Absent sum of students is Highlighted

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- rain water harvesting developed from management
- large number trees providing fresh air and greenery

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Introduced skill development course for the UG students which enhances the employability.

SLNO	ORGANIZED BY	ACTIVITY	PLACE	DATE
1.	EXCELR SOLUTIONS	six sigma green belt training program	DBIMSCA	25/04/2016

- Usage of technology for teaching adopted by the faculties.
- Projects/internships undertaken at the UG level and PG level.
- ADD-courses.

SLNO	ORGANIZED BY	ACTIVITY	PLACE	DATE
1.	Hacking	Ethical hacking	DBIMSCA	22/2/2017
2	NICT computer	Tally ERP 9 course	DBIMSCA	20/03/2017

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Increase in Research activities
- Conducted intercollegiate fest within the campus:

SL.NO	TITLE	DATE
1	KRYPTOS	16/2/2017 to 17/2/2017
2	PROTHSAAHAN	23/3/2017 to 24/3/2017

- E-Library facilities provided for both faculties and students.
- Workshops and conference have been conducted for Staff and Faculty development:

SL NO	TITLE	DATE	KEY SPEAKER
1	CASE WRITING	27/7/2016	Dr. K.Triveni Kumari,Ms. Pallavi Pandey, Mr.sumandiran pritiviraj.
2.	BANKING & FINANCE	7/3/2016	Dr. K.Triveni Kumari
3.	SUSTAINABLE DEVELOPMENT TO BUSINESS STRATEGY & SOCIAL SCIENCE	18/3/2016	Dr. Nagalingappa
4.	ETIQUETTE	20/10/2016	Ms. Pallavi Pandey
5.	ETIQUETTE	3/11/2016	Ms. Pallavi Pandey
6.	PERSONALITY DEVELOPMENT & INFORMATION INTO TRANSFORMATION	6/12/2016	Mr. Sanjeev Bansali

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Institutionalising the Mentoring System: The Mentoring System was introduced to monitor student progression both in academics and help students deal with issues related to life on campus and also give guidance related to their personal issues.
- Prevention and control of pollution: water Act 1974 and emission under Air Act 1981.
- To ensure the completion of syllabus according to the academic plans of each department.
- Bridge courses are conducted.
- Students are involved in decision making through active participation in different committees.
- Students are encouraged to participate in sports, cultural & management fest.
- To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching.
- Resource person invited for FDP programmes.

SLNO.	EXPERTS SPEECH	DATE
1	Mr.Ashoka H E,financial statement analysis	9/7/2016
2.	Ms.Priyanka,chalkstreet	16/7/2016

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Solar powered light near the canteen.
- Tree plantation in the campus.
- Waste management
- Reverse Osmosis drinking water
- Greenery inside the campus
- Personnel's have been engaged to maintain the trees and plants.
- Dried leaves are used as mulch.
- Recycled water is used for maintaining green campus.
- Power Generators of the college which are located in a separate power house provided with enclosures to eliminate the noise pollution.
- Building structures are designed with high natural lighting and ventilation to minimize lighting needs.
- The UPS Batteries are maintained in good condition which reduces charging current of batteries. Electrical equipment's are periodically checked and monitored to ensure energy conservation

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **STRENGTHS**

- Environmental friendly campus
- Monitoring students in curriculum and non-curriculum activities.
- Sports
- Excellent Library facilities
- Placements
- Well-equipped computer and electronics labs
- Cultural activities
- SAP programme conducted by CONAISSANCE IT.
- Hostel Facility for both boys and girls
- Well-qualified, trained and experienced faculties
- Industry visit:

SL.NO	INDUSTRY VISITED	DATE
1	Coco-Cola,Bidadi,Bangalore	16.5.2016
2	TVS Motor Corporation	20.5.2016
3	Featherlite Furniture Ltd	24.7.2016
4	Stock Market Institute	25.11.2016
4	Karnataka Soap & Detergents Ltd.	16.12.2016
5	Karnataka Soap & Detergents Ltd	11.1.2017
6	Mangalore New Harbour	17.3.2017
7	Raj Fishmeal Company Udupi	18.3.2017

- Teachers day celebrated on 5 sep 2016
- Youth day celebrated on 18/1/2017
- Independence day
- Gandhi Jayanthi
- Republic day
- **WEAKNESS**
 - Inadequate use of technology in teaching-learning
 - College building remains vacant after the end of the classes every day, this could have been utilized to run various programmes by starting evening college.
- **OPPORTUNITY: More opportunities exist to explore rural students.**
 - Add-on and value based courses
 - Competitive exams
- **THREATS**
 - Underutilization of Research facilities.
 - Retaining experienced staff.

8. Plans of institution for next year

- Provision for better placement opportunities.
- Provision for in campus employment to our students within the campus.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
